



TYSA Administration Manual	Policy #	6.0
Section 6 - Programs	Effective Date:	12/15/2009
Division I – Tupelo Futbol Club	Supersedes:	

I. Purpose and Administration

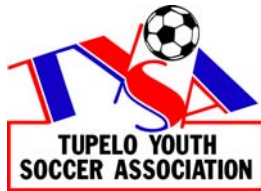
- A. To help TPRD control, regulate, promote, and develop youth soccer at the Division I Select level in Tupelo in accordance with the principles and regulations of TYSA, MSA, USYSA, and USSF.
- B. The Select Program shall be governed by TPRD and its constitution, bylaws, and guidelines set forth by TYSA, MSA, USYSA, and USSF. The Select Program will be the Tupelo Futbol Club.
- C. The administration and authority of the Division I Select Program shall be managed by TPRD and TYSA Board of Directors with the help of the TYSA Advisory Board.
- D. Division I Soccer is the highest playing level of MSA competition. TYSA/TFC forms these teams for the expressed purpose of playing competitive soccer and representing TYSA/TFC and MSA in the USYSA Region III Championship at the age level of U14 and above. TFC will strive to provide players with the best available training/coaching to help improve their team and individual skills. TFC will also seek to provide every player with opportunities both on and off the field that will help them advance to the highest level. Through continued education and knowledge of the sport of soccer TFC hopes to create a program that all players, parents, and spectators will be proud of and that they will represent the community with pride.

II. Registration and Playing Season

- A. Coaches will submit their choice of a Team Manager to the TPRD Sports Director. A team manager will be appointed after approval by TYSA Board of Directors. *If a coach has not been named to a team the TPRD will appoint an interim manager with approval of TYSA Board of Director.*
- B. The team manager will be the liaison between parents and coach. The team manager will be responsible for team budget and disbursement of team funds. They are also responsible for timely filing of their team's paper work as required by TYSA/TFC, MSA, and USYSA. This includes submitting signed player registration forms and player fees to TPRD, as well as, a team roster and fees to MSA.
- C. The team manager can be replaced with or without cause by the coach **after** approval of TYSA Board of Directors.
- D. It is recommended that each team manager delegate the following duties to parents of the players:
 - i. Hotel Reservations
 - ii. Uniform ordering
 - iii. Fundraising
 - iv. Team Communication

III. Coaching Selection

- A. TYSA and TPRD will work together to establish a coaching program to meet the needs of all teams. Coaches will be appointed each year by TPRD. TPRD will attempt to provide the best coaching staff available and will use the advice of the TYSA Advisory Board to make appointments. TPRD will attempt not to appoint parents of players on a team as the coach.
- B. TPRD reserves the right to postpone team selection for any age and gender until a head coach is secured for every team. Coaches will be appointed each year by TPRD Sports Director with TYSA Board of Director approval. **Coaches can not be hired or fired by individual teams. They are subject to TYSA BOD approval.**
- C. Club coaches must have a 'D' License or above.
- D. Coaches will be independent contractors and responsible for paying their own taxes. All club coaches are members of TYSA Coaching Staff and assigned areas of responsibility as needed.



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IV. Coaching Information

- A. Coaches will be compensated at the end of each month \$35 per game and/or training session by each team.
- B. Coaches will receive \$30.00 per day for meals, fifty cents per mile for gas, and hotel room will be fully compensated for tournament/league/friendly game weekends. All coaches are required to submit receipts to the team manager. If two teams are sharing a coach at the same tournament weekend they will split these expenses. Coaches fees will be included in the team budget.

V. Team Selection/Try Outs

- A. Each year try-outs will be held in June, these will be publicized through the media and mail outs.
- B. If a child is unable to attend any of the practice dates, they need to contact TPRD and arrange for a time they can be seen by the coaches.
- C. TPRD Soccer Director will appoint evaluators for the try-out process and rosters will be posted on a designated date.
- D. TPRD reserves the right not to name teams and to hold additional tryouts as needed. In addition, TPRD reserves the right to not name a team in a specific age/gender if the evaluation process does not identify enough competitive players for a team. A primary registered team must have the maximum number of players allowed on the field plus two substitutes.
- E. Once a player is rostered they can only be transferred or released from that team by the coach with approval of TYSA Board of Directors.
- F. Players rostered on a Division I team will not be allowed to transfer to a Division II/III team for the remainder of the playing season.
- G. Players that drop from a Division I team during a seasonal year will not be allowed to play Division I in the TYSA/TFC Program for one complete season following the drop.

VI. Non-TFC Player Training Sessions Policy

- A. Non-TFC players may receive training from any TFC approved team for the fee of \$150.00 for the year or \$40.00 per month. This fee can be adjusted or amended by the TYSA Board of Directors.
- B. The fees for Non-TFC training sessions will be collected by the respective TFC team.

VII. Uniforms

- A. The Tupelo Futbol Club will have the uniform colors of Royal Blue, Red, or White.
- B. The uniform provider for TFC is LOTTO.
- C. Boys Uniforms are the LOTTO Elite Gravity kit.
- D. Girls Uniforms are also the LOTTO Elite Gravity kit.
- E. Any non approved deviations from uniform policy will be handled by the TYSA BOD.

VIII. Tournament Play

- A. Each team is encouraged to participate in tournament play both in and out of the state.
- B. Each team is responsible for appropriate travel permits and travel arrangements.
- C. The cost of the tournament entry fee or referee fees will be included in the team budget
- D. Each team must submit a proposed schedule to TPRD Soccer Director of plans to travel both In and Out of State for tournaments. Each team must have a travel permit to travel out of state.
- E. MSA will host a State Cup for teams advancing from league play. U11 through U18 teams will be accepted in this tournament should they qualify.



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IX. Team Budget

- A. Each team will submit a budget to TPRD Sports Director prior to the start of the season. All budgets and amendments must be approved by TPRD.
- B. Budgets will be reviewed in an effort to keep overall player/family cost down
- C. Players/Parents will be presented a projected budget for the playing year and a payment schedule.
- D. Members should pay all fees in a timely manner. Non payment of funds could result in placement of the player/parent in a “Not in Good Standing” status.
- E. Each team will be responsible for maintaining their own checking account and payment of all debts.
- F. If a team disbands, any money that remains in the team account after the coach and all bills have been paid will go back to TYSA and will be made available for the next team. This includes the money that the team collects from fundraising.

X. Practice Reservations

- A. Division I Teams will be assigned practice fields for at the beginning of the fall and spring season.
- B. Division I teams will be assigned practice on Tuesday’s and Thursday’s. Any additional practices will need to be approved by TPRD Sports Director.

XI. Rain Outs

- A. It is the responsibility of the manager/coach to see if fields are closed and practice has been cancelled.
- B. Manager/Coaches/Players/Parents should call Rec Check at 662-842-8422.; after the tone press 95 or on-line at www.tupeloparkrec.com. Be sure to wait until after 4:00 pm to call regarding rain information.
- C. It is the responsibility of the manager/coach to communicate this information to the players/team.

XII. League Play

- A. League Games are scheduled for all Mississippi teams in all age groups and help to seed you for State Tournament that is held in May of each year.

XIII. Playing Time

- A. Playing time is not guaranteed in Division I.
- B. All efforts should be made by the coach to develop all players.

XIII. Tupelo Futbol Club Fundraising

- A. See Exhibit A

XIV. MSA Operational Guidelines

- A. Refer to MSA Online Manual at www.mississippisoccer.org



Tupelo Youth Soccer Association Tupelo Futbol Club Policies and Procedures



Purpose:

The purpose of the Tupelo Futbol Club is to represent the Tupelo Youth Soccer Associations Division I program under one common name and goal. TFC will strive to provide the players with the best available training/coaching to help them improve their team and individual skills. TFC will also seek to provide every player with opportunities both on and off the field that will help them advance to the highest level. Through continued education and knowledge of the sport of soccer TFC hopes to create a program that all players, parents, and spectators will be proud of and that they will represent the community with pride.

Coaches are responsible for all aspects of their team, they shall have the freedom to develop the team and run operations during all games and practices. They should request support from the DOC and TDPR as needed.

Players shall have qualified coaches approved by DOC, TYSA, and TDPR. They shall have the right to know their team status. They shall have the right to appeal team sanctions to TYSA.

General Responsibilities:

- A. Members of TYSA/TFC shall be required to fulfill certain duties and responsibilities.
- B. All members shall be knowledgeable of TYSA/TFC Constitution, By-laws, and Policy and Procedures.
- C. Members shall pay all fees in a timely manner.
- D. Parents and spectators shall conduct themselves in a sportsman like manner
- E. If any parent or family member confronts a coach, player, or referee either on or off of the field that family member's player will be suspended from further play subject to a review by TDPR.

Team Responsibilities:

- A. To provide a representative as needed to TYSA meetings and events.
- B. To ensure that every player is properly registered.
- C. To file all required reports in a timely manner.
- D. To pay all team expenses as required.
- E. To honor all individual or group disciplinary action as issued by TYSA/TDPR.
- F. To inform TDPR of all travel plans using the proper forms
- G. To provide TDPR with a monthly card report.
- H. To communicate with all team players and parents.
- I. To develop a sportsmanship and competitive spirit among its players.
- J. Other matter of administration not expressly provided by TYSA/TDPR.

Coach Responsibilities:

- A. To conduct themselves in a Professional manner whenever representing the Club.
- B. For players, parents, spectators conduct.
- C. For players discipline, participation, and practice.
- D. For helping with the player selection process.
- E. For determining tournament selection with consideration for Club travel and parent expense.
- F. For providing players/parents with timely information concerning training and travel.
- G. For practicing a minimum of twice a week.
- H. For arriving at all practices and games in a timely manner with a prepared lesson/game plan.
- I. To insure that all players are supervised at all times.
- J. To provide players/parents with a written progress report in the Fall and the Spring.
- K. To strive to obtain at least a "C" coaching license.
- L. To develop all players team and individual skills through every means available.
- M. For promoting and supporting the Club's mission and philosophy.
- N. To be part of the TYSA Coaching Staff and strive to improve the overall program.

Parent Responsibilities

- A. To make a financial commitment to your Tupelo Futbol Club team for one calendar year.
- B. To understand and agree to the Tupelo Futbol Club's (Division I) by-laws that I received at the beginning of the season.

Date

Team

Coach

Parent



**Tupelo Youth Soccer Association
Tupelo Futbol Club
Medical Release Form**



Player Name: _____ DOB: _____ Sex: _____

Address: _____

City/State/Zip: _____

Parents Name: _____

Parents Phone:(H) _____ (W) _____

In case of emergency who to call other than parent:

Name: _____ Phone: _____

Name of Insurance/Group: _____

Policy ID #: _____ Group # _____

Any known allergies or other important medical information:

This is to certify that my child has my permission to participate in practices, games, tournaments or other activity as a member of the Tupelo Futbol Club. As the parent/guardian of the above named player, I hereby give my consent for emergency medical care prescribed by a duly licensed doctor. This care may be given under whatever conditions are necessary to preserve the life, limb, or well being of my dependent. Additionally, I hereby grant authority to any qualified medical facility to render such treatment and to admit above name person as is deemed necessary under the circumstances. In witness of our consent and agreement to the medical authorization specified herein, we have subscribed our signature on the _____ day of _____.

Parent: _____ Witness: _____

Notary: _____ Date: _____



MYSA Administrative Manual	Policy #	4.6
Code of Ethics	Effective Date:	2.1.04
	Supersedes:	2.1.99

MYSA CODE OF ETHICS

Players

- I will encourage good sportsmanship from fellow players, coaches, officials and parents at all times.
- I will remember that soccer is an opportunity to learn and have fun.
- I deserve to play in an environment that is free of drugs, tobacco, and alcohol; and expect everyone to refrain from their use at all soccer games.
- I will do the best I can each day, remembering that all players have talents and weaknesses the same as I do.
- I will treat my coaches, other players and coaches, game officials, other administrators, and fans with respect at all times; regardless of race, sex, creed, or abilities, and I will expect to be treated accordingly.
- I will concentrate on playing soccer. Always giving my best effort.
- I will play by the rules at all times.
- I will at all times control my temper, resisting the temptation to retaliate.
- I will exercise self control.
- Conduct during competition towards play of the game and all officials shall be in accordance with appropriate behavior and in accordance with FIFA's "Laws of the Game", and in adherence to MYSA rules.
- While traveling, shall conduct themselves so as to bring credit to themselves and their team.
- Alcohol, illegal drugs and unauthorized prescription drugs shall not be possessed, consumed or distributed before, during or after any game or at any other time at the field and/or game complex.

Player Signature: _____ Date: _____



MYSA Administrative Manual	Policy #	4.6
Code of Ethics	Effective Date:	2.1.04
	Supercedes:	2.1.99

MYSA CODE OF ETHICS

Coaches/Volunteers

- I will never place the value of winning before the safety and welfare of all players
- I will always show respect for players, other coaches, and game officials.
- I will lead by example, demonstrating fair play and sportsmanship at all times.
- I will demonstrate knowledge of the rules of the game, and teach these rules to my players.
- I will never use abusive or insulting language. I will treat everyone with dignity.
- I will not tolerate inappropriate behavior, regardless of the situation.
- I will not allow the use of anabolic agents or stimulants, drugs, tobacco, or alcohol by any of my players.
- I will never knowingly jeopardize the eligibility and participation of a student-athlete.
- Youth have a greater need for example than criticism. I will be the primary soccer role model.
- I will at all times conduct myself in a positive manner.
- Coaching is motivating players to produce their best effort, inspiring players to learn, and encouraging players to be winners.
- Coach's actions on sidelines during games shall be in the spirit of "good sportsmanship" at all times. Profanity, profane gestures, arguing, inciting disruptive behavior by spectators and/or players, or any conduct not in the spirit of good sportsmanship, shall require disciplinary action from the affiliate.
- Alcohol, illegal drugs and unauthorized prescription drugs shall not be possessed, consumed or distributed before, during or after any game or at any other time at the field and/or game complex.

Coach Signature: _____ Date: _____



MYSA Administrative Manual	Policy #	4.6
Code of Ethics	Effective Date:	2.1.04
	Supercedes:	2.1.99

MYSA CODE OF ETHICS

Parents/Spectators

- I will encourage good sportsmanship by demonstrating positive support for all players, coaches, game officials, and administrators at all times.
- I will place the emotional and physical well being of all players ahead of any personal desire to win.
- I will support the coaches, officials, and administrators working with my child, in order to encourage a positive and enjoyable experience for all.
- I will remember that the game is for the players, not for the adults.
- I will ask my child to treat other players, coaches, game officials, administrators, and fans with respect.
- I will always be positive.
- I will always allow the coach to be the only coach.
- I will not get into arguments with the opposing team's parents, players, or coaches.
- Unless summoned by a game official, I will not come onto the field for any reason during the game.
- I will not criticize game officials.
- Alcohol, illegal drugs and unauthorized prescription drugs shall not be possessed, consumed or distributed before, during or after any game or at any other time at the field and/or game complex.

Parent Signature: _____ Date: _____

Parent Signature: _____ Date: _____



Tupelo Futbol Club

P.O. Box 3608
Tupelo, MS 38803
www.tupeloparkrec.com



Motel Reservation Form

Player's Name: _____ Team: _____

Name on Credit Card: _____

Type of Card: _____ Smoking? _____

Credit Card # _____ Expiration Date: _____

Email: _____

All Motel Reservations for tournaments and friendly games where lodging is required will be secured by the team as a group. One room with 2 double beds or a king with sleeper sofa will be reserved for you. When the reservations are made, the team manager or motel reservation manager will provide the reservation information to each family.

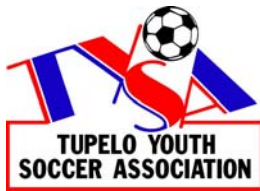
It is your responsibility to cancel or alter any reservations if you are unable to attend or if you require special arrangements.

Cash Payments:

If you will be paying cash for your room, please indicate below and sign. Most hotels will hold a cash reservation until 6:00 p.m. and then release it.

Yes, I will pay cash: _____ Signed: _____

Note: All the above information will be held in strict confidence, and will be used only for the purposes stated above.



Tupelo Youth Soccer Association
Player Registration Form
Season FY 2011-2012



Player's Last Name: First Name: MI:
Street:
City: State: Zip:
Home Phone: Sex: M F Date of Birth: Age on or before July 31, 2011:

Father's or Legal Guardian Last Name: First Name:
Home Phone: Work Phone: Cell Phone:
Address (if different): City: State: Zip:

Mother's or Legal Guardian Last Name: First Name:
Home Phone: Work Phone: Cell Phone:
Address (if different): City: State: Zip:

Information provided below will be put into our Rec-Check database so you will start receiving emails and text messages for game cancellations, camp info, etc. If you do not wish to receive this info please leave blank. Print clearly.

Father's Email: Cell Phone # & Carrier

Mother's Email: Cell Phone # & Carrier

Please check one of the following if you are interested and want to participate.

Coach Assistant Coach Sponsor a team

Resident/Non-Resident

You must check one - any false information will result in expulsion from play. Thank you!

Live in the City of Tupelo \$50.00
Live in the Tupelo Separate School District \$50.00 + \$10.00=\$60.00
Live in Lee County \$50.00 + \$25.00=\$75.00

Please make note that you are registering to play soccer, but not with a particular team.

Is your child covered by insurance? YES NO

I/We the parents of the above child, hereby give approval for his/her participation in any and all activities connected with the above program. I/We assume all risks and hazards incidental to the conduct of the activity, and transportation to and from the activities and I/We do further hereby release and hold harmless the Tupelo Parks and Recreation Department, Tupelo Advisory Board, the City of Tupelo, the sponsors, the supervisors (both staff and volunteer) and/or all them from any and all claims of injury and/or claims arising from participation in the above activity.

In case of injury to my child, I/We likewise waive all claims for damages that we might have against the above mentioned and likewise waive any claim against any person transporting my/our child to or from activities.

Registration with Tupelo Parks and Recreation and Tupelo Youth Soccer Association is a binding agreement that the player has an obligation to complete their requirements as a registered member of Tupelo Parks and Recreation and Tupelo Youth Soccer Association.

Your child will play with their appropriate age division. Their age division will be determined by their age on or before July, 31, 2011. Age Divisions: 4 year olds only, 5 year olds only, 6 year olds only, 7 year olds only, 8 & 9 year olds, 10 & 11 year olds, 12 - 13 year olds and 14 - 15 year olds

No refunds will be given after registration dates.

Parent/Guardian Signature

Office Use Only

Payment \$: Receipt #: Date: Payment: Check / Cash / CCard Received By